

RFA State & Local Workforce Convening Agenda

Day & Time	Activity	Details
<p align="center">DAY 1 - Wednesday, October 11, 2023 Location: Convene 600 14th St NW Washington, DC 20005</p> <p>Upon arrival, please proceed to the second elevator bank and ride up to the 4th floor to Convene. Guests arriving any time after the check-in process can still report to the lobby desk and will be directed by security to the elevators and up to the 4th floor, where they will approach a Convene Welcome Desk for official check-in. Please note, buildings doors are locked until 8:00 AM, so guests who arrive early may not be able to enter the building unless they are buzzed in.</p>		
8:00-8:45am	Check In & Breakfast	Fellows arrive and have breakfast.
8:45-9:50am	Welcome, Framing, & Ice Breaker	
9:50-10:25am	Team Project Mission & Vision Statements	Teams develop clear, succinct mission and vision statements for their projects for improved communications
10:25-10:45am	Team Project Reflection	Fellows reflect on progress and the status of their project
10:45-11:00am	Break	
11:00-12:30pm	Engaging Audiences With Your Pitch	Attendees understand how they can craft an effective pitch to garner engagement and buy-in to their work. <i>Guest Speakers:</i> <ul style="list-style-type: none"> • Zac Coile, VP Strategic Communications, Results for America • Katherine Ferguson, Manager Strategic Communications & Marketing, Results for America
12:30-1:30pm	Lunch	
1:30-3:25pm	Peer Consulting	Using a peer consulting model, Fellows will identify challenges they face through their projects and obtain practical and imaginative support from colleagues to identify solutions or next steps.
3:25-3:40pm	Break	
3:40-4:10pm	Paired Walks	Explore the area while connecting with other Fellowship members
4:10-4:30pm	Learnings & Closing	Fellows share their learnings and outstanding needs from Day 1

5:00-7:00pm	Reception at Proper 21	<p>RFA Staff and Fellowship teams gather for a networking reception at Proper 21 located at 1319 F St NW Washington, DC 20004.</p> <ul style="list-style-type: none"> • 2 minute walk from Convene to Proper 21 • 3 minute walk from the Hotel Washington to Proper 21 <p><i>Heavy appetizers and drinks will be available.</i></p>
<p align="center">DAY 2 - Thursday, October 12, 2023 Location: Convene 600 14th St NW Washington, DC 20005</p>		
8:00-8:45am	Check In & Breakfast	Fellows arrive and have breakfast.
8:45-9:10am	Welcome & Reflection	
9:10-10:40am	Strategies to Make Job Quality More Equitable	<p>Attendees will build their capacity to identify and implement equity-focused approaches to job quality, including how equity can inform job quality measurement in procurement, and hear from experts in the field about their experiences in integrating equity within job quality.</p> <p><i>Guest Speakers:</i></p> <ul style="list-style-type: none"> • Kayva Vaghul, Co-Founder, Translational Research Service • Sharon Williams, Director, Equity and Inclusion Department, City of Durham
10:40-10:50am	Break	
10:50-11:30am	Team Time: Action Planning 1	Teams chart next steps given their project's current progress and identified barriers
11:30-12:30pm	Lunch	
12:30-1:45pm	Equity in Budgeting	<p>Fellows develop a greater understanding of concrete action steps to prioritize equitable budgetary allocations and how to build buy-in to create positive change.</p> <p><i>Guest Speakers:</i></p> <ul style="list-style-type: none"> • Andy Stettner, Deputy Director of Policy, Office of Unemployment Insurance Modernization, DOL • Maia Jachimowicz, Senior Advisor, Equity Centered Program Design, RFA
1:45-2:00pm	Break	Join for a few minutes of stretching/chair yoga!
2:00-3:00pm	Team Time: Action Planning 2	Teams synthesize their learnings to their Alumni Cohort project
3:00-3:30pm	Celebration, Survey, &	Fellows will complete a survey to provide

	Closing	constructive feedback on the Convening.
3:30pm	Convening Adjourns	